

Leonardo da Vinci.
Lifelong learning programme.
Project NO/08/LLP-LdV/TOI/131003



EQUASS IN PRACTICE

PROGRAMME FOR THE FITH PARTNER SEMINAR IN BRUSSELS, 19th AND 20th OF JULY 2010.

Participants:

- Ireland: Rehab Group, Michael Crowley
- Portugal: CRPG, António Manuel Ribeiro Rilho, Claudia Soares.
- Slovenia: Institute for Rehabilitation, Jurij Svajger, Metka Teržan
- Lithuania: Valakupiai Rehabilitation Centre, Rasa Noreikyte Ustinaviciene,
- Belgium: EPR, Guus van Beek, (Only Monday 19th), Eleanor Brown
- Norway: AVRE, Andreas Tømmerbakke

Day one: Monday 19th July 2010:

09:00 Meet at the EPR offices.

09:00 - 09:15 Approval of the notes from Vilnius. By Andreas

09:15 - 12:00 The manual: FAQ, input from CPRG and comments from the partners. The aim is to agree upon the content of this part of the manual. (15 min break half way). CRPG/ Antonio and Claudia presents their proposal and takes us through question by question.

12:00 - 13:00 Lunch

13:00 - 15:30 The manual: Elaborations. Input by AVRE and comments from the partners. The aim is to agree upon this part of the manual. By Andreas

15:30 – 15:45 15 min break

15:45 – 16:15 The manual: Methods, guidelines and strategies for implementation of Equass. We have to look at if this is covered by the LLH agreements with EPR and if this part is taken out of the manual. By Michael and Guus

16:15 – 17:00 Agenda for the final seminar, a proposal. Who should be responsible for which tasks? By Andreas

19:30 Meet for dinner

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Day two:

Tuesday 20th July 2010

- 09:00 Meet at EPR premises
- 09:00-11:00 The manual: The glossary, input from EPR and comments from all partners. The aim is to agree upon the content of this part of the manual. (10 min break half way). Eleanor presents her proposal and takes us through definition by definition.
- 11:00 – 11:15 Break
- 11:15 – 12:00 Status of all tasks. We should make a list of all tasks we have completed, and what remains to be done and compare it to what we have described in the application for funds to the NA, SIU. By Andreas
- 12:00 - 13:00 Lunch
- 13:00 - 14:00 Status of all tasks, cont. We should make a list of all tasks we have completed, and what remains to be done and compare it to what we have described in the application for funds to the NA, SIU. By Andreas.
- 14:00 - 14:15 Break.
- 14:15 - 14:45 Are we making changes to the project which might cause changes to the budget? Do we need the full budget? (Incl. status of claims.) How do we report the potential changes to SIU? By Andreas
- 14:45 - 15:15 Input for the agenda for the meeting in Dublin, 2nd and 3rd September 2010. By Andreas
- 15:15 - 16:00 Status of reporting of dissemination activities. Evaluation of this seminar. By Eleanor / EPR.
- 16:00 End of seminar.
- Have a nice trip home.