

Deadline for applications: midnight CET 31st March

We invite you to visit our website - www.epr.eu to find out more about EPR's aims, activities and structure.

Expected profile

- University degree in Communications, Media, Political Science, International Relations or other relevant discipline or equivalent work experience
- In-depth understanding of social media and how to run impactful social media campaigns
- Experience of website management, particularly WordPress
- Experience in developing graphic content for message communication, including infographics
- Excellent organisational skills, with ability to work on a variety of tasks simultaneously to a high standard; prioritising and meeting deadlines in an independent manner
- Fluent spoken and written English
- Fully computer-literate with advanced knowledge of MS Office, particularly Excel
- Proactive, efficient and motivated, flexible, team-player
- Interest in social and disability-related policies, social services
- Committed to non-discrimination and equal opportunities for people with disabilities

Desirable

- Creative with visual arts; a good eye for design
- Ability to use design software
- Ability to edit audiovisual material
- Knowledge of the role of communications in EU-funded projects
- Experience in event organisation
- Knowledge/experience in the social/NGO sector
- Understanding of EU social and disability-related issues and the social services/rehabilitation sectors
- Working knowledge of other European languages, particularly French

Role & responsibilities (under the supervision of the Senior Public Affairs and Community Officer)

- Create, develop content for and update the EPR and EPR project websites
- Write articles for the EPR Newsletter (news from the network), E-bulletins (EU policy and event news)
- Developing social media content, supporting the annual campaign with visual content; monitoring and posting on social media
- Developing and editing audio-visual content for the organisation or for EU projects
- Support the gathering and writing up of good practices from the network
- Support to organizing and reporting from online events

How to apply

The internship will be in the framework of a Convention d'Immersion Professionnelle. The candidate must not have been employed in Belgium or had a CIP contract before and must have the right to work in Belgium. The internship will be for an initial period of 5 months with the possibility of extension with mutual agreement.

As long as covid19 measures impact working arrangements the internship could start with remote working outside of Belgium but there must be the intention to move to Belgium during the internship period.

Interested persons should apply **by midnight CET 31st March** by sending a completed Application form **available [here](#)** (replaces the cover letter) and a CV **to intern@epr.eu**.
Only short-listed candidates will be contacted, for an online interview.