

Community and Service Officer European Platform for Rehabilitation

We are seeking a Community and Service Officer for our network. To read the full details of our network please click [here](#).

The Community and Service Officer is involved as a moderator and rapporteur of different working groups (employment, youth, digital skills, mental health, and medical rehabilitation/Intereha) within the network. S/he is a co-organiser working with members to develop EPR services in the area of Quality, Training and Consulting.

S/he reports directly to the Community and Service Manager. The Community and Service Officer is a key contact person for all EPR members.

Responsibilities

The Community and Service Officer is expected to:

- Maintain a strong relationship with EPR members and the different working groups within the network;
- Communicate and organise EPR activities to ensure that the network's mission on mutual learning and training contributes to a society where every person can co-create quality services that bring equal opportunities, social inclusion and quality of life for all;
- Together with the team, ensure successful delivery of the EPR's Strategic Framework and Annual Work Programme;
- Drive active participation of the members, building the EPR community, especially in the development of the EPR knowledge centre within the broad scope of innovative rehabilitation.

Candidate Profile: Skills and Competences

The successful candidate is expected to have an open and engaging style of moderating working groups. S/he is a motivated officer to realise co-production of services relating to quality, training and consulting as a business.

Skills

- Moderating of trans-national in-person and online working groups;
- Reporting work in progress and the results of the different working groups;
- Building knowledge in the field of rehabilitation;
- Creating enthusiastic learning environments;
- Identifying and merging the interest of the EPR members;
- Identifying new opportunities relating to quality, training and consultancy services with the Community and Services Manager;
- Excellent team player, planner and organiser
- A clear and confident advocate and excellent communicator;
- As the EPR secretariat is a small and growing team, at times, flexibility is required to take-over tasks of the project management, policy and communication team.

Knowledge

- Excellent knowledge of the priorities of the rehabilitation and/or social services sector in Europe, and of the challenges and opportunities for providers of rehabilitation services at European level;
- Excellent knowledge of group dynamics through mutual transnational learning;
- Advanced knowledge of quality systems with a focus on inclusion and quality of life of persons with a disability.
- Fluency in English, knowledge of another official European language.

Experience

- A successful track record in management of working group activities in a multicultural environment;
- Experience with learning processes in network organisations,
- Experience of minimum 3 years working in or with social services (health, welfare and employment governments) and related agency and companies;

Employment Status

The candidate should be eligible to work under a Belgian employment contract and will pay taxes in Belgium. The place of work will be Brussels. It's a full-time position EPR has a policy on limited remote working.

Diversity and Inclusion

EPR ensures equal opportunities, treatment and access to all candidates regardless of their sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation...

Recruitment Process

If you wish to apply for this position, please send your CV and motivation letter to recruitment@epr.eu no later than 5pm CET May 8th 2023.